

Notice of Meeting

Council Overview and Scrutiny Committee



Date & time	Place	Contact	Chief Executive
Wednesday 14 March 2012 at 10.00am	Ashcombe Room County Hall Penrhyn Road Kingston-upon-Thames KT1 2DN	Tom Pooley Room 122, County Hall Tel: 020 8541 9902 Email: thomas.pooley@surreycc.gov.uk	David McNulty

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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Tom Pooley on 020 8541 9902.

Committee Members

Vacancy (Chairman), Mr Mel Few (Vice-Chairman)
Mr Mark Brett-Warburton, Mr Stephen Cooksey, Mr Steve Cosser,
Dr Zully Grant-Duff, Mr David Harmer, Mr Eber A Kington, Mr Steve Renshaw,
Mrs Dorothy Ross-Tomlin, Mr Nick Skellett CBE, Mr Chris Townsend, Mr Richard Walsh,
Hazel Watson, Vacancy

Ex Officio Members

Mrs Lavinia Sealy (Chairman of the Council),
Mr David Munro (Vice-Chairman of the Council)

TERMS OF REFERENCE OF THE COMMITTEE

The Committee is responsible for the following service areas:

Performance, finance and risk monitoring for all Council services	HR and Organisational Development
Budget strategy/Financial Management	IMT
Improvement Programme, Productivity and Efficiency	Procurement
Equalities and Diversity	Other support functions
Corporate Performance Management	Risk Management
Corporate and Community Planning	Europe
Property	Communications
Contingency Planning	Public Value Review programme and process

PART 1 **IN PUBLIC**

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 15 FEBRUARY 2012

To Follow

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTERESTS

**Agenda Item
Only**

To receive any declarations of personal and/or prejudicial interests from Members in respect of any item to be considered at the meeting.

Notes:

1. Declarations of interest should be made on a form available from the Democratic Services before the meeting.
2. Members are reminded that in accordance with the Constitution, any Member declaring a prejudicial interest is required to withdraw from the meeting unless he/she has obtained a dispensation from the Standards Committee.

4 QUESTIONS AND PETITIONS

**Agenda Item
Only**

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (8 March 2012).
2. The deadline for public questions is seven days before the meeting (7 March 2012).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

5 RESPONSES FROM THE CABINET TO ISSUES REFERRED BY THE SELECT COMMITTEE

**Agenda Item
Only**

Budget 2012/2013

At the last meeting of the Committee, a response was received from the Cabinet in relation to a recommendation on the budget for 2012/2013 agreed by the Committee at its meeting in January 2012 (see minute number 23/12 for the meeting on 15 February 2012). The Committee did not feel that the response fully addressed the Committee's suggestion that the proposed Council Tax increase of 2.99% should only be applied to the budgets of front-line services, and it was agreed that a further response should be sought from the

Cabinet on this matter.

Following the meeting, the Chairman and Vice-Chairman discussed this issue with the Financial Reporting Manager and were satisfied that the increase of 2.99% had been applied to the budgets of front-line services as proposed by the Committee. They did not, therefore, feel that it was necessary to formally refer the matter back to the Cabinet.

The 2.99% increase in Council tax, and the increase in the council tax base, led to funding of £16.7 million. Despite the reduction in central government funding and through cash budget savings in non-front line services, it was possible to increase the cash budgets of front line services. The table below shows this increase.

	2011/12	2012/13	Increase
	£000	£000	£000
Directorate	324,881	331,504	6,623
Adult Social Care	283,362	286,754	3,392
Childrens, Schools & Families	68,285	70,339	2,054
Customers & Communities	121,109	124,173	3,064
Environment & Infrastructure	797,637	812,770	15,133
Increase in funding for capital programme			1,816
Total increase in funding of services			16,949

6 BUDGET MONITORING REPORT FOR JANUARY 2012 (PERIOD 10) Green

Purpose of report: Scrutiny of Services and Budgets

To review the month end budget report and make recommendations as appropriate.

7 CAPITAL EXPENDITURE White

Purpose of report: Scrutiny of Services and Budgets

To scrutinise the 2011/12 capital budget and forecast expenditure.

8 MAKING A DIFFERENCE Green

Purpose of report: Policy Development and Review

To provide an update on the Making a Difference benefits and business case.

9 IT ROLL-OUT UPDATE Presentation

Purpose of report: Policy Development and Review

To provide an update on the Council's IT refresh programme.

10 COMPLETED AUDIT REPORTS **White**

Purpose of report: Scrutiny of Services and Budgets

To update the Committee on the Internal Audit Reports completed since the previous meeting and to consider those reports on services within the Committee's remit where concerns have been identified.

11 FORWARD WORK PROGRAMMES **Green**

The Committee is asked to review its Forward Work Programme (**Item 12a**) and the work programmes of Select Committees (**Item 12b**).

12 RECOMMENDATIONS TRACKER **White**

The Committee is asked to review its recommendations tracker.

13 DATE OF NEXT MEETING **Agenda Item Only**

The next meeting of the Committee will be at 10.00am on 17 April 2012.

NOTE: The Chairman will adjourn the meeting for lunch at 12.45pm, unless the Committee's business can be completed by 1.15pm.

David McNulty
Chief Executive
06/03/12

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Use of mobile technology (mobiles, BlackBerries, etc.) in meetings can:

- Interfere with the PA and Induction Loop systems
- Distract other people
- Interrupt presentations and debates
- Mean that you miss a key part of the decision

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